

Carteret County – Beaufort Airport Authority Minutes

Regular Meeting

June 22, 2023

Members Present: Robin Comer, Jesse Vinson, John Floyd, Dean Graham, Jimmy Falwell, Randy Ramsey, Bucky Oliver.

Others Present: Janie Mason – Airport Manager, Peggy Piner – Accounting & Finance

Zoom: Randy Fender & Jay Talbert – Talbert and Bright, Chad Noble – FBO Manager

Call to Order: Chairman Comer called the meeting to order, led the Pledge of Allegiance and read the conflict-of-interest statement. There were no conflicts.

Approval of Agenda:

Jesse Vinson made a motion to approve the agenda as presented. It was seconded by John Floyd and passed unanimously.

Jesse Vinson made a motion to approve the consent agenda as presented. It was seconded by Dean Graham and passed unanimously.

Public Comment:

Last meeting Joe Wagner was given approval to extend the pavement behind his hangar to be able to access his hangar from the back. He is now asking to pave, at his own expense, an area that will attach his hangar to the taxiway behind him. The ground lease beside Mr. Wagner was attached by pavement during the taxiway widening project. Janie Mason provided a map drawing and pictures of the work to be completed. Mr. Wagner will be consulting our Engineer Randy Fender to make sure all drainage is done properly. Mr. Vinson stated that he had personally gone and checked on whether there would be any issues with the lighting vault and Ms. Mason stated that Mr. Wagner had measured to make sure his aircraft would not be in danger of hitting the lighting vault. Mr. Floyd asked Mr. Wagner about making sure the correct piping would be installed in the ditch to make sure there is no restriction with water flow. Mr. Wagner assured him that he would confer with our engineer to make sure that was done correctly. Mr. Floyd asked that we get notification that the drainage issue is done correctly from Randy Fender. Mr. Falwell made a motion to approve the request. Mr. Vinson seconded, and it passed unanimously.

Chairmans Report:

Chairman Comer stated that he and Mr. Vinson had met with County Manager Tommy Burns, Commissioners Jimmy Farrington, and Mark Mansfield regarding the matching funds for the Runway 321 Rehab Project. He stated that they are excited about everything that is going on at the Airport. Chairman Comer stated he told them that the airport would like to contribute 50% of the match on the Runway 321 project but would most likely have to request the money from the County and work out a payment plan to pay it back in installments over possibly five years. Chairman Comer stated that he told them the Airport wants to be self-sufficient. He told them that the Airport does not waste money. He

proposed that next year a review of finances be done to see where the Airport stands as far as requesting any funding help from the County. He stated that his goal is to not request any funds, other than matching funds for capital projects from the county.

Mr. Vinson stated that they told them it had been a long time coming and that it was a mess three years ago when he came on as manager. He stated that things are doing well, and we should be able to take care of regular operating expenses.

Chairman Comer stated he did not believe the airport would ever be completely off of county assistance, but he thinks we will be able to handle our operating costs. Capital projects will always need funding assistance from the County.

Chairman Comer stated it was a good meeting and that they are happy with how things are going at the airport.

Old Business:

Hangar roof coating – rain has slowed this process. Materials are on site and hopefully work will begin July 1st to get this completed.

Talbert & Bright Update:

Fuel Farm Construction: Completed.

Runway 321 Rehabilitation: Submitted 60% documents. Received limited comments from the State and they are working on 90% submission.

Hangar Layout and Permitting Assistance (Taxilane Widening): Completed

Project Little Fish (Hangar 75 Site Work): Coordinating to get final closeout documentation. Final pay application will be processed as soon as received. The grant closeout documentation will be submitted.

Laughton Property: Work authorization amendment has been sent for review to Airport. Timeline: From NTP survey and subsurface done in 30-45 days. After receiving those reports 30 days getting exhibits together and finalizing stormwater and starting coordination with DEQ to make sure they approve the stormwater plan and future permitting plan.

2023 – 2024 Budget Discussion and Approval:

Mr. Vinson stated that the line items were consolidated. The bottom line is still the same. Chairman Comer stated that the county contribution (Manager Salary and Insurance) was added to the budget and even though it's a pass through it needed to be shown. Maintenance and repairs were consolidated into less line items.

A motion was made, seconded, and passed unanimously to adopt the 2023 – 2024 Budget as presented.

New Business:

Janie Mason stated she had investigated renting the equipment to get the ditches cleaned out as requested last meeting. In the past Pat Joyce did it for free. She contacted him to see if we could rent his equipment and he is willing to rent it to us for half price and Ray Langley is willing to operate the

machinery. The normal rate for the equipment is \$2000.00 a week. Mr. Joyce is willing to rent it to us for \$1000.00 a week. A motion was made to rent the equipment from Mr. Joyce and for Ray Langley to operate the machinery. Dean Graham seconded the motion and it passed unanimously.

Janie Mason stated that she had spoken FBO Manager Chad Noble and the numbers from Big Rock Week were: 91 turbine aircraft and 63 piston aircraft. He stated it was an extremely busy week for MRH.

Adjourn:

A motion was made by Randy Ramsey to adjourn the meeting. It was seconded by John Floyd and passed unanimously.

Minutes prepared by Janie Mason