

Carteret County – Beaufort Airport Authority

Board Meeting

March 27, 2025

Present: Dean Graham, Jimmy Falwell, Randy Ramsey, Bucky Oliver

Zoom: Jesse Vinson, Chad Noble, Jay Talbert

Others Present: Janie Mason-Airport Manager, Peggy Piner-Finance, Anthony Held-Buildings & Grounds

Call to Order: Vice Chairman Graham called the meeting to order, led the Pledge of Allegiance and read the conflict-of-interest statement. There were no conflicts.

Approval of Agenda: Mr. Vinson made a motion to approve the agenda as presented. It was seconded by Mr. Ramsy and approved unanimously.

Consent Agenda: A motion was made by Mr. Oliver to approve the consent agenda as presented. It was seconded by Mr. Vinson and was approved unanimously.

Public Comment: There was no public comment.

Old Business: Jay Talbert – Talbert & Bright

Runway 3-21 Rehabilitation Construction

- New PAPIs for Runway 4-22 have been ordered and the Contractor will update TBI and the airport on the delivery date once provided by the supplier. It is currently anticipated that the PAPI equipment will be delivered in late April.
- TBI is working with the FAA on the 7480 to officially decommission Runway 14-32. This process is currently awaiting FAA approval of the Pen and Ink update to the Airport's ALP that was submitted in April 2024.
- With the Airport receiving NTP for grant modification, WA Amendment No. 2 (18B Survey) was executed by the Airport on March 13th. TBI is currently coordinating with the 18B subconsultant to schedule the 18B survey.
- It is estimated that Flight checks to chart Runway 4-22 are scheduled to be completed in early 2026. This must be done when trees are in bloom to check for obstructions. PAPIs will remain out of service until this flight check has been completed.

East Hangar Taxilanes, Apron and Site Work (Formerly Laughton Property Preliminary Permitting Coordination)

- TBI is currently preparing scoping meeting documents and requests to set up a meeting with the NCDEQ to discuss stormwater permitting requirements for this project.
- Preparation of 60% construction plans are underway. It is anticipated that the 50% submission will be submitted to the Airport and NCDOA for review in mid-April.

NC-101 Relocation

- Surveys are currently underway.
- A meeting with the NCDOA, NCDOT-Highways, Airport, and TBI/subs was held on March 7th to kick off the project with these agencies and discuss the project and requirements for submittal reviews.
- TBI is currently coordinating the potential to revise the alignment of NC-101 based off previous discussions with the adjacent property developer (R&L of Beaufort).

Terminal Building Concept Study and Preliminary Terminal Area Site Design

- The Terminal Building Concept Study kickoff meeting was held on March 18th to discuss the Airport's wants and needs for the future terminal to assist with the development of initial terminal concepts.
- Following this kickoff meeting, the development of terminal concepts is currently underway and anticipated to be forwarded to the Airport for review and comments in 3-4 weeks.

Runway 26 Extension Land Acquisition

- All parcel surveys have been completed.
- The appraisals process is currently underway, and site inspections are scheduled to be completed this week.

Airport Road Rehabilitation

- The IFE for TBI's work authorization was received on March 6th and the NCDOA concurred with this IFE on March 7th.
- The BIL AIG grant application has been prepared and was submitted to the NCDOA for submission to the FAA on March 6th.

- Mr. Talbert was asked to make sure the sensors for the automatic gate are replaced when the project is done.

Mr. Talbert was asked when he thought Runway 14-32 would officially be decommissioned. He stated that he thought it would be in calendar year 2025.

He was asked what he thought the target date for the NC 101 Relocation would be by Mr. Oliver. He stated that he thought that it would be beyond 2025. He stated that he thought the design would be completed or nearing completion late this year.

Mr. Oliver asked about the terminal building timeline. Mr. Talbert stated that it will depend on the Division of Aviation and funding. He stated that it is possible that the project could be started in calendar year 2026.

Mr. Oliver asked about the Road Rehab project and Mr. Talbert stated that he thought that it could be completed in calendar year 2026 as well.

Mr. Oliver stated that he thought it had been a while since we have done any publishing in our communities about the runway extension, and he stated that he thought they would want to refresh that effort as an action item. He stated that he knew they'd spent a lot of time and effort and money on doing it and he stated that he thought Mr. Vinson had someone do a survey and that he thinks that as a Board they need to refresh some of that effort to get ahead of any push back. Mr. Vinson stated it was done in October of 2020. Mr. Vinson stated that this extension has been in the works since the 90's and it has been well documented. He stated that they could pay someone to do another study, but he suspects they will get the same results. He stated that the whole idea is that there is only one direction the Airport can grow and if they are ever going to capitalize on what this Airport could mean to Carteret County that we need this extension. He stated that he understands what Mr. Oliver is saying but that he can promise you there will be a mountain of pushbacks no matter what they do. Mr. Talbert stated that they would be happy to help with exhibits and meeting with county, towns, etc. to promote it and what the value of the extension is to the Airport and the entire region. Mr. Oliver stated that if nothing else maybe we could do the data update of the 2020 report so that the data and the traffic would be updated because it has obviously changed, and he thinks they would be smart to get ahead of it rather than be in a defensive mode if and when we start getting that type of question. Mr. Oliver stated that he didn't want to get behind an eight ball, he likes to get ahead of it. Ms. Mason stated she would reach out to ITRE and see what needed to be done.

Ms. Mason asked Chad Noble, FBO Manager if there was any update on Hangar #73. Mr. Noble stated that he had reached out to the ones taking care of it and they are working on the development and then it would be presented to the owner for his approval.

Mr. Oliver also asked about the restricted airspace issue. Ms. Mason and Mr. Noble both stated they had not heard anything from it. Mr. Oliver suggested that we reach out to our tenants and let them know. (Ms. Mason did this through the Buildium software)

A motion was made was Mr. Oliver to adjourn the meeting and seconded by Mr. Ramsey. It passed unanimously.

Minutes prepared by: Janie Mason