

Carteret County-Beaufort Airport Authority

Board Meeting

April 24, 2025

Members Present: Chris Chadwick, Dean Graham, Jimmy Falwell, Randy Ramsey, Bucky Oliver.

Zoom: Jesse Vinson, Randy Fender, Chad Noble.

Others Present: Janie Mason – Airport Manager, Peggy Piner – Finance, Anthony Held – Building & Grounds.

Call to Order: Chairman Chadwick called the meeting to order, led the Pledge of Allegiance and read the conflict-of-interest statement. There were no conflicts.

Approval of Agenda: A motion was made to accept the agenda as presented by Mr. Graham, seconded by Mr. Ramsey, and passed unanimously.

Consent Agenda: A motion was made to accept the consent agenda as presented by Mr. Oliver, seconded by Mr. Vinson and passed unanimously.

Public Comment: Mr. Eddie Youngblood asked about the restricted airspace situation. Mr. Ramsey stated that we have sent out all the information to Airport tenants and that we have encouraged everyone to use the link to document their opinion on the matter. May 5 is the deadline for comments.

New Business:

BJ Vincent, Vic Fasolino and Joyce Edwards from Arts in Beaufort.

Ms. Vincent passed out flyers about what Arts in Beaufort is about. They install public art in Beaufort. She passed around examples of their work at various locations. She mentioned that the art that had been placed at Big Daddy Wesley's in Beaufort had helped increase his business due to it looking so nice. She stated that they are interested in doing sculptures around town as well as painted murals. Ms. Vincent stated they are interested in possibly doing murals on the back of one or more airport-owned hangars near Hwy 70. She stated that they were thinking about doing something very subtle because they did not want anyone wrecking on the highway trying to look at it. She stated they were thinking something along the lines of the History of Aviation, maybe one or two planes but that

choice is up to the Airport Board. The way it works is they give us some parameters, we tell them what we'd like and then they bring us a mockup of what they are thinking. If the Board doesn't like what they come up with they will revisit and try again. She stated that there are a lot of great artists in this area. Mr. Fasolino passed out more examples of murals on other walls. Ms. Vincent stated that the artists carry their own insurance and have liability waivers. They will provide the staging equipment and protect the ground and make sure everything is left exactly the way it was. She stated that the best part is if the Board doesn't like it or the next Board coming in doesn't like it that it can be painted over.

Mr. Oliver stated that we own some of the buildings and some we do not. The two potential buildings that they are looking at are airport-owned so it will not be a problem if the Board chooses to proceed.

Chairman Chadwick asked the Board what they thought. Mr. Ramsey stated that he liked the idea. He stated that since it is Michael J. Smith Field that possibly something in honor of him would be good. Ms. Vincent stated that the family would need to be contacted to ask permission to use his likeness and Mr. Graham agreed to contact the family and get back with Ms. Vincent.

Mr. Oliver stated that if they could think of anything humorous that he would like that. Ms. Vincent stated that they do not put any wording on the murals. Mr. Vinson asked who paid for the paint and Ms. Vincent stated that they paid for everything.

Mr. Ramsey made a motion to allow the Arts in Beaufort group to move forward with a proposed drawing for the mural to be presented to the Board for approval. Mr. Oliver seconded the motion, and it passed unanimously.

Draft Budget:

The draft budget was prepared for 2025-2026 and presented for approval. Ms. Mason asked the Board if they had any questions about the budget as presented. Mr. Oliver said congratulations to the Treasurer and to Ms. Mason on the budget and the thing he loved about the budget is that the opening line states self-sustaining and down below it says communicate and he said he commends what we have and frankly after we had a discussion on it, he is very much in favor of it. He stated there is a little bit of extra fat in it and he thinks that it is great and if it works anywhere close to the plan we should have about \$150,000.00 surplus at the end of the year. Mr. Ramsey stated that it will be a nice change. Ms. Mason stated that it includes a building for Anthony's equipment which we need to get the equipment out of the weather.

Mr. Oliver stated that this is good financial growth from where we have been and the County Commissioners should be pleased. Chairman Chadwick said they are very pleased. Mr.

Ramsey made a motion to approve the draft budget, Capital Budgets, and Recommended Budget Ordinance for 2025-2026 as presented, it was seconded by Mr. Graham and passed unanimously.

Audit Contract:

Ms. Mason presented the audit contract for 2025-2026 with Carr, Riggs & Ingram. She stated that the maximum cost would be \$19,400.00 with \$16,000.00 of that budgeted out of the operating budget. The cost of the single audit for the SCIF & TRDF Programs can be paid out of those funds.

Mr. Vinson made a motion to approve the audit contract with Carr, Riggs & Ingram for 2025-2026. It was seconded by Mr. Oliver and passed unanimously.

Old Business

Talbert & Bright Update – Randy Fender

Runway 3-21 Rehabilitation Construction

- New PAPIs for Runway 4-22 have been ordered and the Contractor will update TBI and the airport on the delivery date once provided by the supplier. The PAPIs were supposed to ship out this week; however, the Contractor has been informed by the supplier that there have been additional delays in production and that a new ship date will be provided as soon as they know.
- TBI is working with the FAA on the 7480 to officially decommission Runway 14-32. This process was awaiting FAA approval of the Pen and Ink update to the Airport's ALP which was recently approved.
- 18B ground surveys have started this week and aerial survey will commence next month once more foliage is established in surrounding trees.
- It is estimated that Flight checks to chart Runway 4-22 are scheduled to be completed in early 2026. PAPIs will remain out of service until this flight check has been completed.

East Hangar Taxilanes, Apron and Site Work (Formerly Laughton Property Preliminary Permitting Coordination)

- TBI has been coordinating with the NCDEQ regarding the stormwater permitting options for the Laughton property. TBI is currently awaiting a meeting with the NCDEQ to discuss the options.

- Preparation of 60% construction plans are underway. It is anticipated that the 60% submission will be submitted to the Airport and NCDOA for review in mid-May.

NC-101 Relocation

- Surveys are currently underway.
- TBI and Wetherill are currently coordinating the potential to revise the alignment of NC-101 based off previous discussions with the adjacent property developer (R&L of Beaufort).
- TBI discussed the need to reduce the ultimate RPZ for Runway 26 with the NCDOA to accommodate the desired change to the NC-101 alignment (changing the ultimate minimum visibility from $>3/4$ -mile to >1 -mile visibility). The NCDOA has no issues with this change if the Airport is okay with it and noted that a pen and ink update would be required to the ALP eventually to make this change.
- There was discussion as to whether we are $3/4$ mile or 1 mile visibility. Mr. Fender will investigate. (Mr. Fender investigated and discovered that we are, in fact, 1 mile visibility and that there is an error with the FAA. They have been made aware and are working to correct this error.) Mr. Fender will send out documents to Janie to distribute to the Board members.

Terminal Building Concept Study and Preliminary Terminal Area Site Design

- Workshop #2 was held today (Thursday) at the Airport to discuss the prepared alternatives and concept sketches based on the input received from the Airport at the kickoff meeting. The Architect will finalize concept sketches based on today's discussions and will present the final concept at Workshop #3.

Runway 26 Extension Land Acquisition

- All appraisals have been completed and have been forwarded to the NCDOA to have the NCDOT ROW office complete the review appraisals. Offer letters will be drafted and sent to the Airport for review following receipt of the review appraisals.

Airport Road Rehabilitation

- The BIL AIG grant application has been prepared and was submitted to the NCDOA for submission to the FAA on March 6th.
- TBI is currently coordinating with the Airport to determine when the design will be started based on funding availability.

A motion was made by Mr. Vinson to adjourn, seconded by Mr. Oliver and passed unanimously.

Minutes prepared by: Janie Mason