Carteret County - Beaufort Airport Authority

Board Meeting

June 25, 2026

Present: Chris Chadwick, Bucky Oliver, Pat Joyce, Vann Parker

Zoom: Jimmy Falwell, Randy Fender – Talbert, Bright & Ellington

Others Present: Janie Mason – Airport Manager, Peggy Piner – Finance, Chad Noble – FBO Manager

Call to Order: Chairman Chadwick called the meeting to order, led the Pledge of Allegiance and read the conflict-of-interest statement. There were no conflicts.

Approval of Agenda: Mr. Oliver suggested that the current year budget amendment be added as a new business item. A motion was made by Mr. Oliver to approve the agenda with that change. It was seconded by Mr. Parker and passed unanimously.

Consent Agenda: Chairman Chadwick asked if there was any discussion about the consent agenda. Mr. Joyce stated that he and Ms. Piner went over the financials, and he stated that the finances are in really good shape and much better than he thought and that the reserves are growing. He stated that he wanted the Board to feel comfortable and know that we have the money to do some of the things we want to do within reason. He stated that he wanted everyone to know that he had gone through the financials and looked at them and felt confident. Chairman Chadwick asked for a motion to approve the consent agenda as presented. Mr. Joyce made that motion, and it was seconded by Mr. Graham and passed unanimously.

Public Comment: There was no public comment.

New Business: Budget Discussion

A motion was made by Mr. Oliver to go into public hearing for the purpose of discussing the budget. The motion was seconded by Mr. Graham and passed unanimously. There was no public discussion, so a motion was made to leave the public hearing by Mr. Graham and seconded by Mr. Parker. It passed unanimously.

Mr. Oliver stated that he would like to follow Mr. Joyce's previous comments. He stated that the proposed budget has almost $200,000.00 in contingency allocation. He stated that times have changed and he stated that this is showing that the Airport is self-sustaining and building reserves. Chairman Chadwick stated that a gentleman had stopped him and

told him that the Airport was not self-sufficient, and Chairman Chadwick told him that the Airport was self-sufficient and that it was in the best shape it's ever been in. Mr. Joyce agreed. Mr. Joyce stated that, for the record, all the buildings are owned by the County (apart from privately owned hangars) and that the County carries the insurance on these buildings. He stated that he didn't think we were doing anything to reimburse the county for this insurance BUT the County gets the taxes from the airplanes and the privately owned hangars and that is far more than the insurance cost. He stated that everything else is carrying itself. Chairman Chadwick stated that the Town of Beaufort is also getting the taxes. Mr. Joyce stated that that is a totally different animal because they do not pay for anything related to the Airport and they charge us for the water and sewer.

Mr. Oliver stated that he is very much in favor of the budget and he will make a motion to approve the budget as published. It was seconded by Mr. Joyce and passed unanimously.

Amended Budget: A motion was made by Mr. Oliver to approve the 2025-2026 amended budget as presented. It was seconded by Mr. Joyce and passed unanimously.

Old Business: Talbert, Bright & Ellington – Randy Fender

Runway 3-21 Rehabilitation Construction

No change from May.

TBE is continuing to work with the FAA on the 7480 to officially decommission Runway 14-32.

TBE worked with the Airport to confirm the potential obstructions found during the 18B survey. The 18B process is now complete, and we are waiting for confirmation from the FAA that we're ready for the flight check.

TBE is working with the FAA to determine when Flight checks to chart Runway 4-22 are scheduled to be completed. PAPIs will remain out of service until this flight check has been completed. Last Update – April 2027

East Hangar Taxilanes, Apron and Site Work – Laughton Property

TBE is wrapping up the final design.

It is TBE's understanding that the Airport will not be pursuing construction at this time, so the documents will be completed up to the bid package and shelved until the Airport is ready to proceed.

NC-101 Relocation

Design Recommendation Plan Set (60%) is complete. The NCDOT acknowledged the submission on June 16th and will be commencing their review.

Final drainage design will follow.

Runway 26 Extension Land Acquisition

457 NC 101 – TELICS met with owner on June 19th and is currently awaiting attorney input on deed language prior to closing.

R&L Beaufort – TELICS met with Jeff Baran on June 19th. Owner is still resistant to fee simple land acquisition and is insisting on a land swap despite previous agreements. R&L is supposed to be providing a counter offer this week.

Airport Road Rehabilitation

No change. Plans and specifications are finalized until construction funding has been received.

Based off the 90% cost opinion, TBE prepared and submitted the BIL-AIG grant application to the NCDOA on April 7th. It is anticipated that these funds will be received in late 2026. TBE will proceed with advertising the project once BIL-AIG funds have been received.

TBE will be preparing a CA work authorization for the construction phase of the project and will submit it to the Airport and NCDOA for review. Once all approvals have been received, a separate BIL-AIG application will be submitted for these costs.

Hangar Taxilane Extension – Phase 1

TBE met with the Authority on June 19th to discuss the potential scope of this project.

At the request of the Airport, TBE is currently preparing a WA to design and bid an extension of the taxilane on the southern side of the infield 10-unit T-hangar. It is anticipated that this will be sent to the Airport for review in June.

Scope will also include survey of the surrounding infield areas, subsurface investigation for future taxilanes, a comprehensive stormwater and grading investigation of the infield hangar development and permitting associated with the taxilane extension mentioned above.

Design will be funded with available NPE funds.

July Meeting: Chairman Chadwick stated that typically due to schedule conflicts and vacations the Board does not meet in July. He stated that the next meeting would be August 27th, 2026.

Chairman Chadwick stated that it had come to the attention of the Board that underage, unlicensed children were driving golf carts on Airport property. The parties have been spoken to several times by the FBO Manager and the Airport Manager and while they do good for a while, they start letting the underage child drive again after a period of time. This is a liability and could potentially become a problem. Mr. Oliver made a motion that an amendment be made to the published manual of Airport Rules that states that anyone who drives any vehicle (Licensed or unlicensed vehicle) on Airport Property must be a valid licensed driver. It was seconded by Mr. Parker and passed unanimously. Ms. Mason will send this amendment to the County Attorney before presenting it to the Board in August.

Mr. Oliver stated that the Board needs to have some discussions regarding the skydiving operations and they need to be codified in the rule's manual. He stated that he would be glad to help Ms. Mason do that. Chairman Chadwick stated that Mr. Oliver had been successful in speaking with Skydive after getting numerous complaints from Churches in Beaufort regarding the noise especially on Sunday mornings. Mr. Oliver stated that the noise complaints over populated areas are not entirely just from Beaufort. Chairman Chadwick stated that most of the complaints are from Beaufort. Mr. Oliver had a meeting with Skydive and it seems to have helped. Chairman Chadwick stated that they will revisit it at the August meeting and see what the progress is.

A motion was made by Mr. Parker to go into closed session. It was seconded by Mr. Graham and passed unanimously.

Returned from closed session.

Chairman Chadwick made a motion that the Board adjusts Ms. Peggy Piner's hourly rate to be parallel with the County increase for this fiscal year. It was seconded by Mr. Joyce and passed unanimously.

A motion was made to adjourn the meeting by Mr. Graham and seconded Mr. Parker and passed unanimously.

Minutes presented by: Janie Mason